

June 22, 2023

Dear Parents/Guardians,

For the upcoming school year, the 5th grade classroom teachers would like to help you with Back to School supply shopping. We are asking that each child bring in \$20 to cover the cost of these supplies for the upcoming school year. Students will receive their supplies on the first day of the 2023-24 school year! Teachers have the opportunity to take advantage of special discounts over the summer. We are hoping to purchase these supplies in bulk to cut down on the cost, as well as to take advantage of sale pricing over the summer.

Please have the \$20 into the main office at Charles E. Riley as soon as possible, as teachers have already begun purchasing supplies! If you are able to donate extra money to help students in need, we would greatly appreciate your donation. Please mail or drop the supply money to the CER Main Office by Friday, July 28, 2023.

Sincerely,

5th Grade Classroom Teachers

Please fill out, seal, and return the bottom portion of this letter with the \$20.

Student Name (Printed): _____

Parent Signature: _____