

**OSWEGO BOARD OF EDUCATION  
REORGANIZATION MEETING  
JULY 1, 2016  
9:00 A.M.  
EDUCATION CENTER – BOARD ROOM (LOWER LEVEL)  
MINUTES**

The Reorganization Meeting of the Oswego City School District Board of Education is called to order at 9:00 a.m.

The following board members were:

Bell, James	Present
Callen, Aimee	Present
DeCastro, Thomas	Present
Haessig, Brian	Present
McLaughlin, Michael	Present
Sereno, Lynda	Present
Tripp, Samuel	Present

Media Present: Oswego Daily News

Pledge of Allegiance

**APPONTMENT OF TEMPORARY CHAIRMAN** – Karen Canale was appointed temporary chairman.

Motion: Lynda Sereno Second: Samuel Tripp 7-0

**ADMINISTRATION OF OATH OF OFFICE TO RE-ELECTED BOARD MEMBERS-**  
James Bell and Aimee Callen were given the oath of office by Board District Clerk Karen Canale.

**ELECTION OF PRESIDENT OF BOARD OF EDUCATION**

The floor was open for nomination for president of the Oswego City School District Board of Education for 2016-17 Thomas DeCastro nominated Lynda Sereno for president of the Oswego City School District Board of Education and the motion was seconded by Samuel Tripp.

**OFFICE OF PRESIDENT: Election of School Year 2015-2016**

Resolved, that Lynda Sereno be elected President of the Board of Education of the City School District of the City of Oswego, New York, beginning July 1, 2016 and continuing until a successor is elected at the next annual meeting of the Board of Education.

**ADMINISTRATION OF OATH OF OFFICE TO NEW PRESIDENT**

District Clerk Karen Canale issued the oath of office to Lynda Sereno.

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**ELECTION OF VICE PRESIDENT OF BOARD OF EDUCATION**

The floor is now open for nominations for vice- president of the Oswego City School District Board of Education for 2016-17. Michael McLaughlin nominated Thomas DeCastro for vice-president and the motion was seconded by Samuel Tripp.

**OFFICE OF VICE PRESIDENT: Election of School Year 2015-2016**

Resolved, that Thomas DeCastro be elected Vice-President of the Board of Education of the City School District of the City of Oswego, New York, beginning July 1, 2016 and continuing until a successor is elected at the next annual meeting of the Board of Education.

**ADMINISTRATION OF OATH OF OFFICE TO NEW VICE PRESIDENT-**

District Clerk Karen Canale issued the oath of office to Thomas DeCastro.

**RECOMMENDED ACTIONS**

**1. School Year 2016-17 - Appointments of:**

Upon the presentation and recommendation of the President of the Board of Education, motion Samuel Tripp, and seconded by Michael McLaughlin, that the following appointments be made for the 2016-17 School Year, as presented:

Architect of Records – King & King, P.C.  
Asbestos Designee – David Crisafulli  
Clerk of the Board of Education and School District Clerk – Karen Canale  
Dignity for All Students Act – Robert Duffy  
District Treasurer - John Edwards  
Deputy District Treasurer - Joyce Galletta  
Health Insurance Consultant Services – One Group  
Internal Auditor – Dermody, Burke & Brown, CPA's, LLC  
Reserve Internal Claims Auditor – Michael Riley  
Records Retention and Disposition Officer – Nancy Squairs  
Records Access Officer – Karen Canale  
School District Purchasing Agent – Nancy Squairs  
Tax Collector - Joyce Galletta  
Medicaid Compliance Officer – Jennifer Stanton  
Official Bank Depositories - J. P. Morgan Chase Manhattan Bank, Bank of Mellon and NBT Bank  
Official District Newspapers - Oswego Palladium Times  
Official Media Website – Oswego Daily News  
Title 9 Compliance Officer – Brian Kavanagh  
Insurance Carrier – Eastern Shore Associates

Approved: 7 - 0

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**2. Independent Auditor: Appointment of School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp, and seconded by Michael McLaughlin that the Board of Education approve the appointment of Raymond F. Wager, CPA, P.C., as Independent Auditor for the Oswego City School District for the school year 2016-17 subject to annual renewal by the Board of Education pursuant to Board Policy 1334, at a cost not to exceed \$25,000.

Approved: 7 - 0

**3. Purchasing Policy: Annual Review-School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp, and seconded by Michael McLaughlin, the Board of Education adopts for the 2016-17 School Year Purchasing Policy No. 5410 and Regulation No. 5410R as presented.

Approved: 7 - 0

**4. Bids: BOCES (CiTi) Cooperative; Authorization to Participate-School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Thomas DeCastro, and seconded by Michael McLaughlin, that the Board of Education of the City School District of Oswego, New York participate in cooperative bidding with Oswego County BOCES (CiTi) during the school year 2016-17 for any and all bids, as applicable. The Oswego County BOCES (CiTi) is designated to advertise, receive and open said bids. The OCSD Board of Education reserves the right to reject any or all bids.

Approved: 7 - 0

**5. Bids: Monroe 2-Orleans BOCES Cooperative Bid RFB-1308-07; Authorization to participate- School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp and seconded by Thomas DeCastro, that the Board of Education of the City School District of Oswego, New York participate in the cooperative bidding for the purpose of obtaining computers, software, technology engineering equipment and supplies during the school year 2016-17, as presented, and the Monroe 2-Orleans BOCES be designated to receive and open said bids. The Board of Education reserves its right to reject any or all bids.

Approved: 7 - 0

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**6. Amendment of Tax Rolls: School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp, and seconded by Michael McLaughlin, that the Board of Education of the City School District of Oswego, New York authorizes the School Business Administrator, upon receiving the appropriate papers, to direct the School Tax Collector to amend the tax rolls and refund the erroneous tax collected or change the amount of tax due.

Approved: 7 - 0

**7. Investment of Funds-School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Thomas DeCastro and seconded by Michael McLaughlin that in accordance with Section 2503, Sub 1 and 1723a of the Education Law and the applicable sections of Local Finance Law, the School Business Administrator of the City School District of Oswego, New York, be authorized to invest and/or deposit General Fund Monies or Monies of other funds through a commercial bank or other financial institution within the criteria as established by Board of Education Policy 5220.

Approved: 7 - 0

**8. Certification of Payroll**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp, and seconded by Thomas DeCastro that the Board of Education authorizes School Business Administrator or in his/her absence, the Superintendent of Schools to certify payrolls of the City School District of Oswego, New York, for the 2016-17 school year.

Approved: 7 - 0

**9. Contracts: Health Services Provided to Private Schools in Other School Districts; Authorization to Sign-School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp, and seconded by Michael McLaughlin, that authorization be granted for the President of the Board of Education and the Clerk of the Board to execute contracts for health services to be provided under provisions of Section 912 of the Education Law to children residing in the City School District of Oswego, New York and attending nonpublic schools in other school districts for the 2016-17 school year as may be required.

Approved: 7 - 0

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**10. Contracts: Health Services; Provided to Private Schools within the School District; Authorization to Sign-School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Brian Haessig and seconded by Michael McLaughlin that authorization be granted for the President of the Board of Education and the Clerk of the Board to execute contracts for health services that the City School District of Oswego, New York provides for children attending nonpublic schools according to Section 912 of the Education Law for the 2016-17 school year.

Approved: 7 - 0

**11. Petty Cash Funds: Authorization for-School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp and seconded by Michael McLaughlin that petty cash funds be established for school year 2016-17 accordance with Board Policy 5410 and regulation 5410R and 5410R.1 as presented.

Approved: 7 - 0

**12. Disposal of Surplus/Obsolete Equipment, Materials, Vehicles; Approval for the 2016-17 Year**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp and seconded by Michael McLaughlin, that the Board of Education authorize the School Business Administrator to dispose of various surplus/obsolete equipment, supplies and/or vehicles (which are no longer in use by the Oswego City School District) as the need arises during the 2016-17 school year, and that the Director of Business and Finance be authorized and directed to dispose of the items, by auction, or sealed bid, disposal or donation to a non-profit organization and to report to the Board of Education any monies from the sales thereof realized.

Approved: 7- 0

**13. Attorney for Board of Education and School District Attorney Appointment: School Year 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp and seconded by Michael McLaughlin, that the Board of Education appoint Bond, Schoeneck & King, PLLC as Oswego City School District attorney for the 2016-17 school year.

Approved: 7 - 0

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**14. Board of Education 2016-17 Committee Appointments:**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Brian Haessig and seconded by Michael McLaughlin, that the Board of Education appoint the following committees for the 2016-17 year.

Proposed 2016-17 Oswego City School District Committees

Finance- James Bell, Thomas DeCastro, Michael McLaughlin

Curriculum – Aimee Callen, Brian Haessig, Lynda Sereno

Personnel - Brian Haessig, Lynda Sereno, Samuel Tripp

Policy – James Bell, Aimee Callen, Michael McLaughlin

Facilities – Thomas DeCastro, Michael McLaughlin, Samuel Tripp

Approved: 7 - 0

**15. Appointment of Audit Committee for 2016-17**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno and seconded by Michael McLaughlin, that the Board of Education appoint the 2016-17 audit committee to include:

James Bell

Thomas DeCastro

Michael McLaughlin

Approved: 7- 0

Motion to adjourn the reorganizational meeting was made by Thomas DeCastro and seconded by James Bell the reorganizational meeting was adjourned at 9:41 a.m.

This is to certify that the minutes of the Reorganization Meeting of July 1, 2016 have been approved.

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Lynda Sereno  
President of the Board of Education



Dr. Dean F. Gpewey  
Superintendent of Schools

