

OSWEGO CITY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
EDUCATION CENTER
FRIDAY, JULY 5, 2017
8:00 A.M.

I. CALL TO ORDER

The Friday, July 5, 2017, Oswego Board of Education meeting was called to order at 9:00 a.m.
The following board members were:

Bell, James	Present
Callen, Aimee	Present
Chetney, Brian	Present
DeCastro, Thomas	Present
Lago, Brandon	Present
Sereno, Lynda	Present
Tripp, Samuel	Present

ADMINISTRATIVE AND SUPERVISORY STAFF PRESENT

Superintendent of Schools: Dr. Dean F. Goewey	Present
Executive Director of Secondary Education and Personnel: Dr. Heidi Sweeney	Present
Executive Director of Business and Finance: Nancy Squairs	Present
Executive Director of Elementary Education and Accountability: Carrie Plasse	Present
Media Present: Palladium Times, Oswego Daily News	Present
District Clerk: Karen Canale	Present

II. PLEDGE OF ALLEGIANCE

APPOINTMENT OF TEMPORARY CHAIRMAN- Karen K. Canale was appointed temporary chairman.

Motion: Samuel Tripp Second: Thomas DeCastro Approved: 7 – 0

ADMINISTRATION OF OATH OF OFFICE TO ELECTED BOARD MEMBERS-

Mr. Brian Chetney
Mr. Brandon Lago
Mr. Samuel Tripp

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ELECTION OF PRESIDENT OF BOARD OF EDUCATION

The floor was open for nominations for president of the Oswego City School District Board of Education for 2017-18. Lynda Sereno nominated Thomas DeCastro, James Bell nominated Aimee Callen for president. Roll call vote was taken and the results were as follows:

James Bell voted Aimee Callen
Aimee Callen voted Aimee Callen
Brian Chetney voted Aimee Callen
Thomas DeCastro voted Thomas DeCastro
Brandon Lagoe voted Aimee Callen
Lynda Sereno voted Thomas DeCastro
Samuel Tripp voted Thomas DeCastro

Resulting in a 4 -3 vote for Aimee Callen and a 3 – 4 for Thomas DeCastro resulting in Aimee Callen winning the President's seat.

OFFICE OF PRESIDENT: Election of School Year 2017-18

Resolved, that Aimee Callen be elected President of the Board of Education of the City School District of the City of Oswego, New York, beginning July 1, 2017 and continuing until a successor is elected at the next annual meeting of the Board of Education.

ADMINISTRATION OF OATH OF OFFICE TO NEW PRESIDENT

District Clerk Karen Canale issued the oath of office to Aimee Callen.

ELECTION OF VICE PRESIDENT OF BOARD OF EDUCATION

The floor was open for nominations for vice-president of the Oswego City School District Board of Education for 2017-18. Aimee Callen nominated James Bell for vice-president and the motion was seconded by Brandon Lagoe. (Lynda Sereno nominated Thomas DeCastro and he declined. Samuel Tripp was then nominated by Lynda Sereno, he also declined.)

OFFICE OF VICE PRESIDENT: Election of School Year 2017-18

Resolved, that James Bell be elected Vice-President of the Board of Education of the City School District of the City of Oswego, New York, beginning July 1, 2017 and continuing until a successor is elected at the next annual meeting of the Board of Education.

ADMINISTRATION OF OATH OF OFFICE TO NEW VICE PRESIDENT-

District Clerk Karen Canale issued the oath of office to James Bell.

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I. RECOMMENDED ACTIONS

1. School Year 2017-18 - Appointments of:

Upon the presentation and recommendation of the President of the Board of Education, motion Samuel Tripp made by James Bell, and seconded by, that the following appointments be made for the 2017-18 School Year, as presented:

Architect of Records – King & King, P.C.
Asbestos Designee – David Crisafulli
Clerk of the Board of Education and School District Clerk – Karen Canale
Dignity for All Students Act – Robert Duffy
District Treasurer - John Edwards
Deputy District Treasurer - Joyce Galletta
Health Insurance Consultant Services – ENV Insurance
Internal Auditor – TBD
Reserve Internal Claims Auditor – Michael Riley
Records Retention and Disposition Officer – Nancy Squairs
Records Access Officer – Karen Canale
School District Purchasing Agent – Nancy Squairs
Tax Collector - Joyce Galletta
Medicaid Compliance Officer – TBD
Official Bank Depositories - J. P. Morgan Chase Manhattan Bank, Bank of Mellon and NBT Bank
Official District Newspaper - Oswego Palladium Times
Official Media Website – Oswego Daily News
Title 9 Compliance Officer – Robert Duffy
Insurance Carrier – Eastern Shore Associates

Discussion: Aimee Callen: How often is an Internal Auditor Appointed? Yearly by RFP. Samuel Tripp has suggested that the Board of Education receive a monthly report from Michael Riley as in the past.

Approved: 7 - 0

2. Independent Auditor: Appointment of School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp, and seconded by Thomas DeCastro that the Board of Education approve the appointment of Raymond F. Wager, CPA, P.C., as Independent Auditor for the Oswego City School District for the school year 2017-18 subject to annual renewal by the Board of Education pursuant to Board Policy 1334, at a cost of \$22,000.

Discussion: How is the cost determined? By submitted RFP's.

Approved: 7 - 0

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3. Purchasing Policy: Annual Review-School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Thomas DeCastro, and seconded by Lynda Sereno, the Board of Education adopts for the 2017-18 School Year Purchasing Policy No. 5410 and Regulation No. 5410R as presented.

Approved: 7 – 0

4. Bids: BOCES (CiTi) Cooperative; Authorization to Participate-School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Brandon Lagoe, and seconded by Aimee Callen, that the Board of Education of the City School District of Oswego, New York participate in cooperative bidding with Oswego County BOCES (CiTi) during the school year 2017-18 for any and all bids, as applicable. The Oswego County BOCES (CiTi) is designated to advertise, receive and open said bids. The OCSD Board of Education reserves the right to reject any or all bids.

Approved: 7 - 0

5. Bids: Monroe 2-Orleans BOCES Cooperative Bid RFB-1308-07; Authorization to participate- School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp and seconded by Lynda Sereno, that the Board of Education of the City School District of Oswego, New York participate in the cooperative bidding for the purpose of obtaining computers, software, technology engineering equipment and supplies during the school year 2017-18, as presented, and the Monroe 2-Orleans BOCES be designated to receive and open said bids. The Board of Education reserves its right to reject any or all bids. Discussion: Samuel Tripp: Why the use of different BOCES? Different BOCES have different services.

Approved: 7 - 0

6. Amendment of Tax Rolls: School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno, and seconded by James Bell, that the Board of Education of the City School District of Oswego, New York authorizes the Executive Director Business and Finance, upon receiving the appropriate papers, to direct the School Tax Collector to amend the tax rolls and refund the erroneous tax collected or change the amount of tax due.

Approved: 7 - 0

7. Investment of Funds-School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno and seconded by Thomas DeCastro that in accordance with Section 2503, Sub 1 and 1723a of the Education Law and the applicable sections of Local Finance Law, the Executive Director Business and Finance of the City School District of Oswego, New York, be authorized to invest and/or deposit General Fund Monies or Monies of other funds through a commercial bank or other financial institution within the criteria as established by Board of Education Policy 5220.

Approved: 7 – 0

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8. Certification of Payroll

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp, and seconded by Thomas DeCastro that the Board of Education authorizes Executive Director Business and Finance or in his/her absence, the Superintendent of Schools to certify payrolls of the City School District of Oswego, New York, for the 2017-18 school year.

Approved: 7 – 0

9. Contracts: Health Services Provided to Private Schools in Other School Districts; Authorization to Sign-School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Brandon Lago, and seconded by Lynda Sereno, that authorization be granted for the President of the Board of Education and the Clerk of the Board to execute contracts for health services to be provided under provisions of Section 912 of the Education Law to children residing in the City School District of Oswego, New York and attending nonpublic schools in other school districts for the 2017-18 school year as may be required.

Approved: 7 - 0

10. Contracts: Health Services; Provided to Private Schools within the School District; Authorization to Sign-School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno and seconded by Thomas DeCastro that authorization be granted for the President of the Board of Education and the Clerk of the Board to execute contracts for health services that the City School District of Oswego, New York provides for children attending nonpublic schools according to Section 912 of the Education Law for the 2017-18 school year.

Approved: 7 - 0

11. Petty Cash Funds: Authorization for-School Year 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno and seconded by Thomas DeCastro that petty cash funds be established for school year 2017-18 accordance with Board Policy 5410 and regulation 5410R and 5410R.1 as presented.

Approved: 7 – 0

12. Disposal of Surplus/Obsolete Equipment, Materials, Vehicles; Approval for the 17-18 School Year

Upon the presentation and recommendation of the President of the Board of Education, motion made by James Bell and seconded by Thomas DeCastro, that the Board of Education authorize the Executive Director Business and Finance to dispose of various surplus/obsolete equipment, supplies and/or vehicles (which are no longer in use by the Oswego City School District) as the need arises during the 2017-18 school year, and that the Director of Business and Finance be authorized and directed to dispose of the items, by auction, or sealed bid, disposal or donation to a non-profit organization and to report to the Board of Education any monies from the sales thereof realized.

Discussion: Does Auctions International have to be used? No. By using Auctions International the district has made out better than trying to sell items outright.

Approved: 7 – 0

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**13. Attorney for Board of Education and School District Attorney Appointment:
School Year 2017-18**

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno and seconded by Thomas DeCastro, that the Board of Education appoint Bond, Schoeneck & King, PLLC as Oswego City School District attorney for the 2017-18 school year.

Approved: 7 - 0

14. Board of Education 2017-18 Committee Appointments:

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno and seconded by Brian Chetney, that the Board of Education appoint the following committees for the 2017-18 year.

Proposed 2017-18 Oswego City School District Committees

Finance - James Bell, Thomas DeCastro, Brandon Lagoe

Curriculum –Aimee Callen, Brian Chetney, Lynda Sereno

Personnel – Brandon Lagoe, Lynda Sereno, Samuel Tripp

Policy – James Bell, Aimee Callen, Brian Chetney

Facilities – James Bell, Thomas DeCastro, Samuel Tripp

Approved: 7 - 0

15. Appointment of Audit Committee for 2017-18

Upon the presentation and recommendation of the President of the Board of Education, motion made by Lynda Sereno and seconded by Samuel Tripp, that the Board of Education appoint the 2017-18 audit committee to include:

James Bell, Brandon Lagoe, Samuel Tripp

Approved: 7 - 0

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16. Student Representative to the Oswego City School District Board of Education for 2017-18 School Year.

Whereas, each school year the Oswego City School District elects one student representative to serve a one year term on the Oswego City School District Board of Education, and

Whereas, the student is to represent the Oswego City School District student population and play an active leadership role,

Whereas, the Oswego City School District Board of Education accepts the student representative and expects active participation as a non-voting Board of Education member, and

Therefore Be It Resolved, that the Board of Education endorses the selection of **Aleksandra Cummins** as the student representative according to the established guidelines.

Upon the presentation and recommendation of the President of the Board of Education, motion made by Samuel Tripp and seconded by Brian Chetney, that the Board of Education appoint **Aleksandra Cummins** as the Student Representative to the Oswego City School District Board of Education.

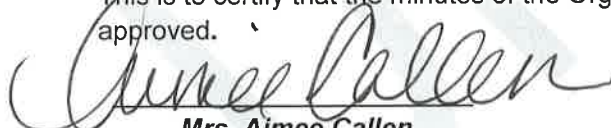
Discussion: The Board of Education members would like to see the Student Representative be more involved with the board.

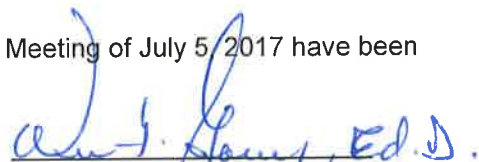
Approved: 7 - 0

III. ADJOURNMENT

Motion made by Lynda Sereno and seconded by James Bell, that the Oswego City School Board of Education adjourns the special meeting for Wednesday, July 5, 2017 at 9:00 a.m. Motion was adopted 7-0.

This is to certify that the minutes of the Organizational Meeting of July 5, 2017 have been approved.


Mrs. Aimee Callen
President of the Board of Education


Dr. Dean F. Goewey
Superintendent of Schools

