

**Regular Meeting of May 15, 2018 (Tuesday, May 15, 2018)**

Generated by Karen Canale on Friday, May 25, 2018

**1. MEETING OPENING**

Present:

Aimee Callen, President  
James Bell, Vice President  
Brian Chetney  
Thomas DeCastro  
Brandon Lagoe  
Lynda Sereno  
Samuel Tripp  
Aleksandra Cummins

Absent:

Also Present:

Dr. Heidi Sweeney, Exec. Director of Secondary Education and Personnel  
Mrs. Nancy Squairs, Exec. Director of Business and Finance  
Mrs. Carrie Plasse, Exec. Director of Elementary Education and Accountability

Absent - Working the Vote  
Mrs. Karen Canale, District Clerk

**B. Pledge of Allegiance**

Moment of Silence for George Johnson

**C. Floor to the Public****2. RECOGNITION****3. SUPERINTENDENT REPORT**

Conflict with the June 5, 2018 Board of Education meeting for Dr. Goewey and Cabinet. Request to move board meeting to the 7th or the 12th of June. After discussion the Board of Education decided to move the meeting to the 12th of June.

Congratulations to Nick Little on his Empire Teachers Award. We are so lucky to have him. We will recognize him more formally at a later date.

Presentation from Catherine Celeste on the the Environmental Club trip to South Africa.

Introduction of a Pre-K-3 literacy program - an enhanced reading model, through BOCES that all 10 district will be taking part in.

**4. CONSENT AGENDA****A. Minutes of Regular Board of Education Meeting of May 1, 2018**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Thomas DeCastro and seconded by Lynda Sereno, that the Board of Education approve items list in the Consent Agenda listed 4A- 4G.

**B. Special Education Report****C. Treasurer's Consolidated Report, Monthly Budget Status Report, and OCSD District Financial Report – April 2018**

Recommended Action: Approval of the Treasurer's Consolidated Report, Monthly Budget Status Report, and OCSD District Financial Report for the month of April, as presented.

#### **D. Fund Balance Projection – April 2018**

Recommended Action: Approval of the Fund Balance Projection as of April 30, 2018, as presented.

#### **E. Monthly Budgetary Transfer Report – April 2018**

Recommended Action: Review of the Monthly Budgetary Transfer Report for the month of April 2018, as presented.

#### **F. Extraclassroom Activities Fund Report - OMS – April 2018**

Recommended Action: Approval of the Extraclassroom Activities Fund Report for Oswego Middle School for the month of April 2018, as presented.

#### **G. Extraclassroom Activities Fund Report - OHS – April 2018**

Recommended Action: Approval of the Extraclassroom Activities Fund Report for Oswego High School for the month of April 2018, as presented.

Approved: 7 - 0

### **5. BOARD OF EDUCATION**

#### **A. 2018-19 Board of Education Meeting Dates**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by James Bell and seconded by Samuel Tripp that the Board of Education review and approve the following meeting dates for the 2018-19 school year. July 3, 2018 July 17, 2018 August 7, 2018 August 21, 2018 September 4, 2018 September 18, 2018 October 2, 2018 October 16, 2018 November 6, 2018 November 20, 2018 December 4, 2018 December 18, 2018 January 1, 2019 January 15, 2019 February 5, 2019 February 19, 2019 March 5, 2019 March 19, 2019 April 2, 2019 April 24, 2019 May 7, 2019 May 21, 2019 June 4, 2019 June 18, 2019

Discussion: Aimee Callen - Since this has come up the past two years, let's make sure that we are all good with the proposed dates and the 5 o'clock time. Asked for the sports schedule, as well as the district calendar for us to look at. Although Monday is the day that has the least amount of games/concerts etc. it was determined to keep the meetings on the same day and time. With one exception to change the January 1, 2019 meeting since it is on New Year's Day.

Approved: 7 - 0

### **6. CURRICULUM**

#### **A. Class of 2019 Senior Trip**

Recommended Action: Upon the presentation and recommendation of Dr. Dean Goewey, Superintendent of Schools, motion made by Thomas DeCastro, and seconded by Brandon Lagoe that the Board of Education grant authorization for the Oswego High School Class of 2019 to travel to Orlando, Florida tentatively from February 23, 2019 through March 3, 2019, at no cost to the district.

Approved: 7 - 0

#### **B. New York State Textbook Law**

Recommended Action: Upon the presentation and recommendation of Dr. Dean Goewey, Superintendent of Schools, motion made by Lynda Sereno and seconded by Brandon Lagoe, that the Board of Education approve new textbooks for instructional use in the Oswego City School District, under the New York State Textbook Law.

Approved: 7 - 0

### **C. CER 2nd Grade Class Field Trip**

Recommended Action: Upon the presentation and recommendation of Dr. Dean Goewey, Superintendent of Schools, motion made by Lynda Sereno, and seconded by Thomas DeCastro, that the Board of Education grant authorization for the second grade classes from Charles E. Riley school to travel to Lighthouse Lanes and Fort Ontario on June 6, 2018, at no cost to the district.

Discussion: Dr. Goewey - Why are they havting to vote on the field trip? Carrie Plasse - Because we need approval in order to start planning.

Approved: 7 - 0

## **7. PERSONNEL**

### **A. Professional Retirement**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Samuel Tripp and seconded by Thomas DeCastro, that the Board of Education, accept the following personnel items as follows:

"Whereas, Kris Johnston has served the students and staff of this school district as Incarcerated Youth Program teacher for the period September 1, 2007, to the present and has been a most responsible, conscientious, and dedicated staff member in service to the school district; now, therefore, be it

"Resolved, that the members of the Board of Education of the Oswego City School District hereby acknowledge the faithful service of Ms. Johnston upon accepting her resignation for the purpose of retirement effective August 15, 2018, and we express our grateful appreciation to her."

Discussion: Samuel Tripp - Heidi could you explain this position? Dr. Sweeney - She teaches students at the jail. She teaches all students in Oswego County who are jailed in Oswego. Why? Because the jail is in Oswego the burden falls on our district to pay for the school of ALL students. Samuel Tripp - How many hours does she teach? Dr. Sweeney - It is a full day. Samuel Tripp - That seem crazy. Is this something that can be changed? We provide more insturcction for these studentds than we do our own kids who have OSS? Dr. Sweeney - We are looking itno options...

### **B. Professional Retirement**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Samuel Tripp and seconded by Thomas DeCastro that the Board of Education, accept the following personnel items as follows:

#### **Professional Retirement (Deborah Lavner - FLS)**

"Whereas, Deborah Lavner has served the students and staff of this school district as a Physical Education teacher for the period September 1, 1986, to the present and has been a most responsible, conscientious, and dedicated staff member in service to the school district; now, therefore, be it

"Resolved, that the members of the Board of Education of the Oswego City School District hereby acknowledge the faithful service of Ms. Lavner upon accepting her resignation for the purpose of retirement effective July 1, 2018, and we express our grateful appreciation to her."

Discussion - Aimee Callen - Thank you to Deb for her 33 years of service. She will be missed an we appreciate all her time that she has with the district. Samuel Tripp - Will we be recognizing our retiree's this year and how? Dr. Goewey - Yes, we will do better than ever... we need to get better attendance and also provide a better thanks and recognition

Approved: 7 - 0

### **C. Support Staff Retirement**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Samuel Tripp and seconded by Thomas DeCastro that the Board of Education, accept the following personnel items as follows:

**Support Staff Retirement (Anna Marie Natoli - EDC)**

"Whereas, Anna Marie Natoli has served the students and staff of this school district for the period March 29, 1996, to the present and has been a most responsible, conscientious, and dedicated staff member in service to the school district; now, therefore, be it

"Resolved, that the members of the Board of Education of the Oswego City School District hereby acknowledge the faithful service of Ms. Natoli upon accepting her resignation for the purpose of retirement from the position of Typist effective July 31, 2018, and we express our grateful appreciation to her."

Discussion: Aimee Callen - Thanks to Anna Marie - Did not know she was retiring. We will miss her in the office.

Approved: 7 - 0

**D. Professional Staff Recommendations - Resignations**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Thomas DeCastro and seconded by Samuel Tripp that the Board of Education, accept the following personnel items as follows:

**Resignations:**

Name	Title	LOC	Effective
Meghan Flack	Teaching Assistant	MIN	5/1/18
Dennis Pawlikowski	Mathematics Teacher	OMS	6/22/18
Jamie Sykut	Technology Education Teacher	OHS	6/30/18

Approved: 7 - 0

**E. Extra Compensatory Recommendation - Resignation**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Lynda Sereno and seconded by Thomas DeCastro that the Board of Education, accept the following personnel items as follows:

**Resignation:**

Name	Title	Effective
Dennis Pawlikowski	Assistant Coach Varsity Football Assistant Coach Modified Wrestling Assistant Coach Modified Lacrosse	6/22/18

Approved: 7 - 0

**F. Professional Staff Recommendation - Leave of Absence**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Brandon Lagoe and seconded by Brian Chetney that the Board of Education, accept the following personnel items as follows:

**Rescind Leave of Absence:**

Name	Title	LOC	Effective
Chad Whitney	Social Studies Teacher	OHS	5/14/18*

\*Return to work 5/14/18

Discussion: Aimee Callen - Isn't this the same item we approved a few weeks ago? What happened?  
Dr. Goewey - Yes it is. he decided that he wanted to stay in Education.

Approved: 7 - 0

#### G. Support Staff Recommendation - Resignation

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Thomas DeCastro and seconded by James Bell that the Board of Education, accept the following personnel items as follows:

#### **Resignations:**

Name	Title	LOC	Effective
Rhonda Favata	School Bus Attendant	TRA	4/3/18

Approved: 7 - 0

#### H. Support Staff Recommendation - Leave of Absence

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Lynda Sereno and seconded by Thomas DeCastro that the Board of Education, accept the following personnel items as follows:

#### **Leave(s) of Absence:**

Name	Title	LOC	Effective
Victoria Green	School Bus Driver	TRA	5/3/18-5/28/18

Approved: 7 - 0

#### I. Support Staff Recommendations - Permanent

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Samuel Tripp and seconded by Thomas DeCastro that the Board of Education, accept the following personnel items as follows:

#### **Permanent:**

Name	Title	LOC	Salary	Effective
Theresa Dowdle	Account Clerk Typist	WHS	\$33,440	5/30/18
Tammy Martinez	School Bus Driver	TRA	\$21.26/Hr.	5/30/18
Michelle Matott	Teacher Aide, PT	CER	\$12.78/Hr.	4/3/18

Approved: 7 - 0

#### J. Support Staff Recommendations - Summer Transportation

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by James Bell and seconded by Brandon Lagoe that the Board of Education, accept the following personnel items as follows

#### **Summer Transportation 2018:**

Name	Title	SCH	Rate/Hr.
Marcia Alvarado	School Bus Attendant	A-5	\$13.16
Frances (Sue) Cogswell	School Bus Attendant	A-5	\$13.16
Dorrie Goewey	School Bus Attendant	A-5	\$13.16
Marie LaTulip	School Bus Attendant	A-5	\$13.16
Linda Mott	School Bus Attendant	A-4	\$16.46
Joyce Orta	School Bus Attendant	A-5	\$12.77
Kimberly Sweeting	School Bus Attendant	A-5	\$13.16
Patricia Thompson	School Bus Attendant	A-5	\$13.16
Josephine Alvarado	School Bus Driver	A-4	\$25.78

Cyndy Babcock	School Bus Driver	A-5	\$21.90
Cindy Bosco	School Bus Driver	A-5	\$21.90
Michael Cloonan	School Bus Driver	A-5	\$21.90
Nicole Earl	School Bus Driver	A-5	\$21.24
Harry Farrell	School Bus Driver	A-5	\$21.90
Rhonda Favata	School Bus Driver	A-5	\$21.90
Victoria Green	School Bus Driver	A-5	\$21.90
Mary Haynes	School Bus Driver	A-5	\$21.90
Theresa Haynes	School Bus Driver	A-5	\$21.90
John Herrman	School Bus Driver	A-5	\$21.90
Robin Kimball	School Bus Driver	A-4	\$25.78
Paul Komrowski	School Bus Driver	A-5	\$21.90
James Kosbob	School Bus Driver	A-5	\$21.90
Tammy Martinez	School Bus Driver	A-5	\$21.90
Michelle Mauro	School Bus Driver	A-5	\$21.90
Lawrence McRae	School Bus Driver	A-5	\$21.90
Laurie Myers	School Bus Driver	A-4	\$25.78
Robin Pryor	School Bus Driver	A-4	\$25.78
Pamela Reynolds	School Bus Driver	A-5	\$21.90
Susan Russell	School Bus Driver	A-4	\$25.78
Stacy Sandler	School Bus Driver	A-5	\$21.90
Betsy Smith	School Bus Driver	A-5	\$21.90
Brian Stupp	School Bus Driver	A-5	\$21.90
Lynda Taylor	School Bus Driver	A-4	\$25.78
Jeff VanGorder	School Bus Driver	A-5	\$21.90
Josh VanGorder	School Bus Driver	A-5	\$21.90
Dawn Walpole	School Bus Driver	A-5	\$21.90
Lee Williams	School Bus Driver	A-5	\$21.90
Carolyn Zeller	School Bus Driver	A-5	\$21.90
Harry Farrell	Dispatcher, PT, as needed	A-2	\$19.13
Paul Komrowski	Dispatcher, PT, as needed	A-2	\$19.13
Josephine Alvarado	School Bus Cleaner		\$10.40
Marcia Alvarado	School Bus Cleaner		\$10.40
Cyndy Babcock	School Bus Cleaner		\$10.40
Cindy Bosco	School Bus Cleaner		\$10.40
Michael Cloonan	School Bus Cleaner		\$10.40
Frances (Sue) Cogswell	School Bus Cleaner		\$10.40
Nicole Earl	School Bus Cleaner		\$10.40
Harry Farrell	School Bus Cleaner		\$10.40
Rhonda Favata	School Bus Cleaner		\$10.40
Dorrie Goewey	School Bus Cleaner		\$10.40
Victoria Green	School Bus Cleaner		\$10.40
Mary Haynes	School Bus Cleaner		\$10.40
Theresa Haynes	School Bus Cleaner		\$10.40
John Herrman	School Bus Cleaner		\$10.40
Robin Kimball	School Bus Cleaner		\$10.40
Paul Komrowski	School Bus Cleaner		\$10.40
James Kosbob	School Bus Cleaner		\$10.40
Marie LaTulip	School Bus Cleaner		\$10.40
Tammy Martinez	School Bus Cleaner		\$10.40
Michelle Mauro	School Bus Cleaner		\$10.40
Lawrence McRae	School Bus Cleaner		\$10.40
Linda Mott	School Bus Cleaner		\$10.40
Laurie Myers	School Bus Cleaner		\$10.40
Joyce Orta	School Bus Cleaner		\$10.40
Robin Pryor	School Bus Cleaner		\$10.40
Pamela Reynolds	School Bus Cleaner		\$10.40

Susan Russell	School Bus Cleaner	\$10.40
Stacy Sandler	School Bus Cleaner	\$10.40
Betsy Smith	School Bus Cleaner	\$10.40
Brian Stupp	School Bus Cleaner	\$10.40
Kimberly Sweeting	School Bus Cleaner	\$10.40
Lynda Taylor	School Bus Cleaner	\$10.40
Patricia Thompson	School Bus Cleaner	\$10.40
Jeff VanGorder	School Bus Cleaner	\$10.40
Josh VanGorder	School Bus Cleaner	\$10.40
Dawn Walpole	School Bus Cleaner	\$10.40
Lee Williams	School Bus Cleaner	\$10.40
Carolyn Zeller	School Bus Cleaner	\$10.40

Approved: 7 - 0

### **K. Substitute and Temporary Employees - Summer Transportation**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Lynda Sereno and seconded by Brandon Lagoe that the Board of Education, approve the following persons to serve as substitute and/or temporary employees:

#### **Substitute and Temporary Employees – Summer Transportation 2018:**

Substitute school bus attendants/substitute cleaners: Kimberly Castaldo, Cynthia Cook, Rhonda Favata, Cindy Grower, Annette Hamilton, John Herrman, Debbie Mabie, Tammy Martinez, Cindy McCullough, Vanessa Newcombe, Mary Pratt, Grisel Ramos Colon, Jinnet Rivera, Jessica Reynolds, Stacy Sandler

Substitute school bus drivers (routes/trips)/substitute cleaners: Lawanda Alley, Melynda Carswell, Samuel Cook, Dorrie Goewey, Cindy Grower, Prisilla Harvey, Tracy Hedman, Tina Kolb, Nicole Palmer, James Scanlon, Jeanette Smart

Approved: 7 - 0

### **L. Substitute and Temporary Employees**

Recommended Action: Upon the presentation and recommendation of Dr. Dean F. Goewey, Superintendent of Schools, motion made by Lynda Sereno and seconded by James Bell that the Board of Education, approve the following persons to serve as substitute and/or temporary employees:

#### **Substitute and Temporary Employees – 2017/18 School Year:**

Substitute teacher/tutor: Cathleen Bateman, Breanna Burrows, Joan Dain, Phran Read, Elexis Rinoldo, Matthew Spaulding

Substitute teaching assistant: Cathleen Bateman, Tara Boozer, Breanna Burrows, Phran Read, Elexis Rinoldo, Matthew Spaulding

Substitute school bus attendant: Cindy Grower, Tammy Martinez

Approved: 7 - 0

## **8. FINANCE**

### **A. Taxes: Transfer for Collection 2017-2018**

Recommended Action: Upon the presentation and recommendation of Dr. Dean Goewey, Superintendent of Schools, motion made by Thomas DeCastro and seconded by James Bell, that the Business Administrator be authorized and directed to return the unpaid school tax list as of the expiration of the Warrant for Collection of 2017-2018 school tax on property within the district to the City Chamberlain, the County Treasurer of Oswego County and the County Treasurer of Cayuga County,

for collection, pursuant to the Education Law and real Property Tax Law of New York State and the terms of the Warrant for Collection, of this board dated May 15, 2018.

Approved: 7 - 0

### **B. Acceptance of Donation from the DonorsChoose.org to Fitzhugh Park Elementary School**

Recommended Action: Upon the presentation and recommendation of Dr. Dean Goewey, Superintendent of Schools, motion made by Brandon Lagoe, and seconded by Samuel Tripp, that the Board of Education accept a donation of \$802.93 from Donors Choose to be used for student books and student seating for Mrs. Erin Sabatini's fourth grade class at Fitzhugh Park Elementary School, as presented.

Approved: 7 - 0

### **C. Award of 3-Year Contract for Internal Audit Services**

Recommended Action: Upon the presentation and recommendation of Dr. Dean Goewey, Superintendent of Schools, motion made by Samuel Tripp, and seconded by Brian Chetney, that there was an advertisement in the Post Standard Newspaper and proposals received on Monday, May 1, 2017, therefore be it resolved that the 3-year contract for independent Internal Audit Services for the fiscal year ending June 30, 2017, and subsequent fiscal years ending June 30, 2018 and June 30, 2019 be awarded to Bonadio & Co., LLP in the amount of \$13,900.00, annually. Funds are budgeted in account A1320.442-EDC-00.

Discussion: Aimee Callen - When did we last do an internal Audit? Nancy Squairs - Two Years ago. The company we were with is no longer doing this so we went out to bid. This the middle range firm. James Bell - In looking at the proposal it seems like this firm is the best option for us. Aimee Callen - going forward we will be performing regular internal audits? Nancy Squairs - Yes and it will involve the audit committee.

Approved: 7 - 0

## **9. ITEMS FROM THE BOARD MEMBERS**

Presentation from the Student Representative Aleksandra Cummins. Conducted a survey at the high school on various topics in order for the students voices to be heard. Aimee Callen - She did a great job and I would like to see this become a regular part of each board meeting. It is important to hear the voices of our students. Also it is a great opportunity for our student representative.

Aimee Callen - Attended the Safety Summit at the Oswego Middle School. MaryBeth Fierro did a great job organizing the summit after hearing from concerned students at the Oswego Middle School. she invited various stakeholders across the community and provided a platform for our students to brainstorm various situations and come up with possible solution. Great job.

Samuel Tripp - I have received phone call from concerned community members about getting ticketed at Kingsford Park School. Why is this? James Bell - Yes, this has been problematic for a while. The city and school have been working together to remedy the situation. It is dangerous and parents have to understand that it's a drop off zone. Aimee Callen - This is a problem district wide. I think looking into the future we need to create u shaped drop off zones at each school. More parents are driving their kids to school and we need to adjust accordingly and make sure we have a safe place for them to drop them.

Brandon Lagoe - What happened with the New Visions slots for next year? Dr. Goewey - Good news, all 16 got approved and will be attending.

Brandon Lagoe - Need to work on communication of where the Education Center is located. My daughter was told to go to East Second Street to get her ID badge. Need to work to eliminate the confusion.

Brian Chetney - Speaking of ID badges, we got out pictures taken at the beginning of the year and was told we would be receiving the ID badges. We never got them. Where are they. Aimee Callen - Yes I



would like for us all to get them.

## 10. EXECUTIVE SESSION

No Executive Session needed at this meeting.

## 11. ADJOURN

### A. Adjourn

Recommended Action: Motion to Adjourn Upon the presentation and recommendation of Dr. Dean Goewey, Superintendent of Schools, motion made by Lynda Sereno, and seconded by James Bell, that the Board of Education adjourn from Regular Session at 6:30 p.m.

Approved: 7 - 0

This is to certify that the minutes of the Regular Meeting of May 15, 2018 have been approved:

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Mrs. Aimee Callen  
BOE President

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Dr. Dean F. Goewey  
Superintendent of Schools

